



CITY OF ROANOKE

OFFICE OF THE CITY MANAGER

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July 19, 2004

Honorable C. Nelson Harris, Mayor
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor
Honorable M. Rupert Cutler, Council Member
Honorable Alfred T. Dowe, Jr., Council Member
Honorable Sherman P. Lea, Council Member
Honorable Brenda L. McDaniel, Council Member
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Membership and
 Appointment of the
 Roanoke Interagency
 Council

Background:

Section 2.2-5204 of the Code of Virginia (1950), as amended, requires that City Council appoint a Community Policy and Management Team (CPMT) to oversee Roanoke's efforts supporting the Comprehensive Services Act for At-Risk Youth and Families. Section 2.2-5205 of the Code of Virginia (1950), as amended, states that the membership of the local CPMT shall include, at a minimum, the following individuals:

- At least one elected official or appointed official, or his designee, from the governing body;
- The local agency heads or their designees of the following community agencies:
 - Community Services Board;
 - Juvenile Court Services Unit;
 - Department of Health;
 - Department of Social Services; and
 - The local School Division.

The team shall also include a representative of a private organization providing children's or family services and a parent representative. Finally, a locality may appoint other members to the team, including, but not limited to, a local government official, a local law-enforcement official and representatives of other public agencies.

City Council has previously adopted Resolution No. 31301-011193 to establish the membership of the Roanoke Interagency Council (RIC) as Roanoke's CPMT. City Council has since reaffirmed or amended the membership of the RIC on two additional occasions by Resolution No. 34775-050100 and Resolution No. 35101-101600.

Considerations:

The Roanoke Interagency Council has been engaged in a study of local Comprehensive Services Act operations since March 2004, and recently adopted a set of strategic objectives that will help to ensure that future operations will be as cost-effective as possible. For these objectives to be realized, it is important that all involved community agencies work together toward these common goals and that the appropriate individuals be active members of the Roanoke Interagency Council.

Recommended Action:

Adopt the attached resolution to establish the membership of the Roanoke Interagency Council as follows:

- A local Government Representative
- The agency head or their designee for the Community Services Board
- The agency head or their designee for the Juvenile Court Services Unit
- The agency head or their designee for the Roanoke Department of Health
- The agency head or their designee for the Department of Social Services
- The agency head or their designee for the Roanoke City Public Schools
- A Private provider of Children's or Family Services
- A Representative from the Roanoke Police Department
- A Parent Representative

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The resolution also appoints the following individuals to the Roanoke Interagency Council:

- Rolanda Russell, Assistant City Manager, City of Roanoke
- James Sikkema, Executive Director, Blue Ridge Behavioral Healthcare
- Rodney Hubbard, Director, 23-A District Court Service Unit
- Jane Conlin, Director of Human Services/Social Services, City of Roanoke
- Doris Ennis, Acting Superintendent, Roanoke City Public Schools
- Patty Tiller, District Nurse Manager, Alleghany/Roanoke City Health Districts
- John Pendarvis, President and CEO, Family Service of Roanoke Valley
- Captain Rusty Ross, Roanoke Police Department

It should be noted that staff is still searching for a Parent Representative candidate to serve on the Roanoke Interagency Council. We will continue to search for a qualified candidate to fill this state mandated position.

Finally, the resolution designates the Director of Management and Budget, or his designee, to serve as program expenditure monitor for the Council.

Respectfully submitted,



Darlene L. Burcham
City Manager

DLB:blk

c: Mary F. Parker, City Clerk
William M. Hackworth, City Attorney
Jesse A. Hall, Director of Finance
Sherman M. Stovall, Director of Management and Budget
Jane R. Conlin, Director of Human/Social Services
Rolanda B. Russell, Assistant City Manager for Community Development

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IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

A RESOLUTION re-establishing the membership of the Roanoke Interagency Council and appointing its members.

WHEREAS, by Resolution No. 31301-011193, adopted January 11, 1993, this Council established a community policy and management team for the City of Roanoke pursuant to the Comprehensive Services Act for At-Risk Youth and Families (CSA), such team being known as the Roanoke Interagency Council ("RIC");

WHEREAS, Resolution No. 31301-011193 was amended by Resolutions 34775-050100 and 35101-101600; and

WHEREAS, changes in RIC membership are necessary to be consistent with §2.2-5205 of the Code of Virginia (1950), as amended, and recognize changes in Council designees by participating agencies/organizations;

THEREFORE, BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The Council of the City of Roanoke hereby establishes the membership of the Roanoke Interagency Council, effective July 19, 2004, as follows:

- A representative of local government
- The agency head or their designee for the Community Services Board
- The agency head or their designee for the Juvenile Court Services Unit
- The agency head or their designee for the Roanoke Department of Health
- The agency head or their designee for the Department of Social Services
- The agency head or their designee for the Roanoke City Public Schools

- A private provider of Children's or Family Services
- A representative from the Roanoke City Police Department
- A parent representative

2. The Council of the City of Roanoke hereby makes the following appointments to the Roanoke Interagency Council:

- Rolanda Russell, Assistant City Manager for Community Development, City of Roanoke
- James Sikkema, Executive Director, Blue Ridge Behavioral Healthcare
- Rodney Hubbard, Director, 23-A District Court Service Unit
- Jane Conlin, Director of Human Services/Social Services, City of Roanoke
- Doris N. Ennis, Acting Superintendent, Roanoke City Public Schools
- Patty Tiller, District Nurse Manager, Alleghany/Roanoke City Health Districts
- John Pendarvis, President and CEO, Family Service of Roanoke Valley
- Captain Rusty Ross, Roanoke City Police Department

3. The Council of the City of Roanoke directs that the Director of Management and Budget, or his designee, shall serve as program expenditure monitor of the Roanoke Interagency Council.

ATTEST:

City Clerk